

FIRE WATCH DUTIES AND LOG

For those hired by property owners/representatives for fire watch in the City of Bradenton

For all properties within the city limits of the City of Bradenton, the Bradenton Fire Department (BFD) is the authority having jurisdiction (AHJ) over fire safety.

Individuals serving as a fire watch are required to:

1. Maintain a telephone for contacting 9-1-1 with information and the exact address for any type of emergency.
2. Conduct periodic patrols of the facility/area every 15 minutes when the facility/area is occupied by people sleeping, the facility/area is an institutional occupancy, or the facility/area is an occupied assembly facility.
If the facility/area does not meet the requirements for a 15-minute patrol frequency, fire watch shall patrol no less than every 30 minutes.
3. Identify and document any fire, life, health, or property hazards on the fire watch log.
4. In an emergency situation, notify occupants of the facility of the need to evacuate utilizing the facility's alarm system(s) if in working condition or door-to-door.
5. Have a working knowledge of the location and use of fire protection equipment, such as fire extinguishers (types and uses) but not perform firefighting duties beyond the scope of the ordinary citizen.
6. Maintain a log of fire watch activities at the facility/area that is made available to the AHJ at all times during the fire watch. The log must include, at minimum, the name and address of the facility/area, name of the lead fire watch, date (new log for each day), patrol start and end times, remarks of activities/findings, name of fire watch individual(s), and signature of lead fire watch. Email completed log sheets to the Bradenton Fire Prevention Bureau every morning by 7 am at BFDInspections@BradentonFL.gov.

Fire watch personnel shall not have other duties other than those specified herein.

Cessation of fire watch shall be communicated by the facility owner/representative.

